

**District 9200:
Leaders Training Seminar
Kampala, Uganda
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Club Presidents and other Club Leaders

AG Tusu

<http://www.makerere.ac.ug/dicts/team/tusubira.htm>

tusu@dicts.mak.ac.ug



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Your Role....

- Leaders Inspire
- Leaders Educate
- Leaders Plan
- Leaders Communicate
- Leaders Negotiate
- Leaders empathise
- Paraphrase: "Leaders turn common Rotarian into uncommon Rotarians"

- As President you must also manage



Know the members

- Members are the most vital resource of the club
- Make them your friends
- Accept them: none of us is perfect
- Know their weaknesses and strength, what drives them, their sensitivities



Inspire the Members

- Lead from the front
- Be a good example: a complete Rotarian
- Feel for the members; have empathy
- Recognise the members; achievements
- Is charisma inborn or acquired?
- Be dependable, inspire confidence
- Let members feel proud of you
 - Avoid ego trips



Educate the Members

- To educate, you must learn first – take the log out of your eye
- Always remember: knowledge is the greatest barrier to learning (it applies to you too!)
- Accept that you could be wrong
- Help the members learn self education about Rotary – where and how to find information



Plan, Plan and Plan

- The future starts now
- Set clear objectives – create ownership by involving members, accepting enrichment
- Set SMART objectives
- Avoid analysis paralysis: do something!
- Hit July 1st running: utilise Jan to June!
 - Think for the club, not just the Rotary Year when you are in charge



Monitor and Evaluate

- By setting SMART objectives, we also get monitoring and evaluation tools: are we achieving our objectives?
- Monitor on a monthly basis – we need to take corrective action in good time
- Know when to re-allocate responsibilities: do not flog a dead horse (or donkey?)



Communicate

- **Communication:** getting the message across – correctly, efficiently, cost-effectively
- **Communicate at all levels:** verbal, non-verbal, emotive
- **Feedback** – a critical part of effective communication
- **Acknowledge and respond to communication**
 - Listen for what is not said
 - Be sensitive



Negotiate

- Most of our transactions in life are about negotiation, achieving a win-win situation.
- Know what the objective of the negotiation is
- Know what is in it for both parties, and ensure they both emerge winners



Respect the Framework

- Know the **constitution and byelaws** and the **culture** of your club
- Be fair but firm
- Be consistent and objective
- Know when to throw the rules overboard!



Learn The Mechanics of Club Management and Administration

- How to plan, convene and conduct effective meetings
- Management of club funds
- Club administration
- Getting information
- Conducting fellowships
- Project management



Recommended Check List (1)

- Do you have an email address that you monitor at least once daily?



Recommended Check List (2)



• *THANK YOU*

